

Supplier Information Request (SIR)

Support Issue ID: _____

<u>Supplier Name and Address:</u>		<u>Purchase Order No(if applicable):</u>		<u>Date:</u>	
		<u>Supplier Representative/Contact Name:</u>		<u>Title:</u>	
		<u>Drawing Revision:</u>		<u>Part Description:</u>	
<u>Part No (Lot/Batch No as applicable):</u>				<u>Quantity:</u>	
<u>Description of Defect/ Variance/Improvement:</u>					
<u>Cause of Defect or Variance/Benefits of Improvement:</u>					
<u>Proposed Corrective Action (C/A)(if applicable):</u>					
<u>Date of Effectivity:</u>					
<u>Schedule Affected?</u> YES <input type="checkbox"/> NO <input type="checkbox"/> How?					
Below This Line – For EBA&D use only					
<u>EBA&D Project ID:</u>					
<u>Recommendation for Disposition:</u>					
<u>MRB Case Required? (Y/N)</u>				<u>C/A Responsibility – (Supplier or EBA&D) :</u>	
<u>MRB Case ID:</u>			<u>SIR Submitted to address discrepancy or process change :</u>		
<u>Project Engineer:</u>				<u>Date:</u>	
<u>Quality Engineer:</u>				<u>Date:</u>	
<u>Program Manager:</u>				<u>Date:</u>	
<u>Buyer:</u>				<u>Date:</u>	
<u>Customer Rep.</u>				<u>Date:</u>	